



STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES &  
ENVIRONMENTAL CONTROL

**DIVISION OF WATER**

89 KINGS HIGHWAY  
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators  
Tuesday, October 3, 2017  
DNREC, Richardson & Robbins Building  
Conference Room B172  
MEETING MINUTES**

**In Attendance:**

Board: Brian Blackburn, Jerry Esposito and Bryan Ashby  
DW: Faye Wheeler  
Public: Ira Kaiser and Jeff Deats

**Chairman Brian Blackburn called the meeting to order at 9:01 a.m.**

A quorum of the board is present.

- The agenda for the current meeting is approved.
- Minutes of the September 5, 2017 meeting are approved as submitted.

**Old Business**

- **Start Action Notice (SAN)**
  - Lisa Vest is still working on completing Secretary's Order.
- **Chesapeake Bay Grant Funds for Training Upgrades**
  - Jeff Deats reports: The committee is still moving forward. There is much work involved to ensure material we desire is in the textbooks. Approximately 80% complete with presentation of next review of exam questions and class quiz. Would like to limit questions on state exam with possibly same number on each test. Board agrees.

**New Business**

- **Continuing Education Course Approvals/Denials (September)**
  - Discussed DRWA Defensive Driving Class, board agrees this class should be "denied".
- **DNREC staff will be manning a BOC information table at the DRWA Expo on, Friday, October 6, 2017 at Milford Elks Lodge.**
- **Operator License Renewals/Certifications/Expirations September**
  - The Board reviewed renewals, certifications and expirations.

- **License certifications and renewals audit for September**
  - Eight folders were reviewed by the Board – no issues were found.
- **Nicole Smith is new Program Manager I in Surface Water.**

**Meeting was adjourned at 9:29 a.m.**

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, November 7, 2017 at 9:00 a.m. in DNREC, Richardson & Robbins Building, Conference Room B172.

Respectfully Submitted,  
Faye Wheeler, CAP